

**GOVERNMENT OF BIHAR**  
**FACTORY INSPECTION DEPARTMENT**

Application or registration and grant or renewal of licence for the year..... and notice of  
occupation specified in sections 6 and 7.

(To be submitted in triplicate)

1. Full name of the factory with factory Licence number.....  
if already registered from before.
2. (a) Full postal address and situation of the factory.....  
(b) Full address to which communications relating to.....  
The Factory should be sent.
3. Nature of manufacturing process/processes-  
(a) carried on in the factory during the last twelve.....  
months ( in the case of factories already in existence)  
(b) to be carried on in the factory during the next.....  
twelve months (in case of all factories).
4. Name and values of principal products manufactured.....  
During the last twelve months.
- 5.(i)Maximum number of workers proposed to be.....  
(ii) Maximum number of workers employed on any.....  
one day during the previous twelve months.  
(iii) Number of workers ordinarily employed during.....  
The last twelve months.  
(iv) Number of workers proposed to be ordinarily.....  
employed during the year for which licence is  
to be obtained.
6. (i) Nature and total amount of powers (H.P.) installed.....  
or proposed to be installed.  
(ii) Maximum amount of power (H.P.) proposed to.....  
be used.
7. Full name and residential address of the person who.....  
shall be the Manager of the factory , in case of private.....  
of the Act.
8. Full name and residential address of the occupier-  
(i) The proprietor of the factory, in case of private.....  
firm proprietary concern.  
(ii) Directors in case of a public limited liability.....  
Company / firm.

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\*Name and value of different products may be given separately.

\*In case of electricity generating, transforming or transmitting factory, the installed capacity may be given in kilowatts(K.W.)

- (iii) Where a Managing Agent has been appointed  
the name of Managing Agent and Directors there of.....
- (iv) Share-holders in case of a private company  
Where no Managing Agents have been  
appointed.....
- (v) The Chief Administrative head in case of a  
Government and local fund factory.....
- 9. Full name and address of the owner of the  
premises or building (including the precincts  
here of) referred to in section 93.....
- 10. In the case of a factory constructed or extended  
after the date of the commencement of the  
Bihar Factories Rules, 1950-
  - (a) Reference number and date of approval of  
the plant for site whether for old or new  
building and for construction or extension  
of factory be the State Government / Chief  
Inspector.....
  - (b) Reference number and date of approval of  
the arrangements, if any, made for the disposal of trade wastes and effluents and  
approval.....
- 11. Amount of fee- Rs.....  
(Rupees.....)  
Paid in.....Treasury  
on.....vide challan  
No.....dated.....enclosed.

Signature of occupier.....  
Date.....  
Signature of Manager.....  
Date.....

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- Note- 1. This form a should be completed in ink in block letters or typed.
- 2. If the power is not used at the time of filling up this form, but is introduced latter, the fact should be communicated to the chief inspector immediately.
  - 3. If any of the persons, named against item 8 is minor, the fact should be clearly stated.
  - 4. In the case of a factory, where under the provision to sub sections(1) and (2) of section 100 a person has been nominated as the occupier, information required in item 8 should be supplied only in respect of that person.
  - 5. In the case of a factory, where Managing Agent of Agent of has/have been appointed as occupier (s) under the Indian Companies Act 1913 (vii or-1913), information required in item 8 should be supplied only in respect of that person or persons.
  - 6. The terms O deiearly Employed used in item 6 means, the number of workers whose names are ordinarily born on the register of attendance or Muster roll and includes managerial supervisory and such other a staff comes within the definition of the term “worked”.