

BIHAR FACTRIES RULES, 1950

FORM NO. 20

{Prescribed under rule 100(1)}

Annual Return for the year ending.....

1. Registration number of factory :-
2. Name of the factory :-
3. Name of the occupier :-
4. Name of the Manager :-
5. District :-
6. Full postal address of the factory :-

7. Nature of industry :-

Number of workers and particulars of employment

8. No of days worked in the year :-
9. No of Mondays worked during the year :-
 - a) Men :-
 - b) Women :-
 - c) Children :-
10. Average number of workers employed daily :-
 - a) Adults
 - i) Men
 - ii) Women
 - b) Adultment
 - i) Male
 - ii) Female
 - C) Children
 - i) Male
 - ii) Female
11. Total number of man hours worked including overtime :-
 - a) Men
 - b) Women
 - c) Children
12. Average number of hours worked per week :-
 - a) Men
 - b) Women
 - c) Children

13. a) Does the factory carry out any process or operation declared as dangerous under Section 87?

b) If so, give following information

Name of dangerous process or Operation carried on

14. Total number of workers employed during the year

a) Men

b) Women

c) Children

15. No. of workers who were entitled to annual Leave with wages during the year

a) Men

b) Women

c) Children

16. No. of workers who were granted leave during the year

a) Men

b) Women

c) Children

17 a) No. of workers who were discharged or dismissed from the service or quit employment or were superannuated or died while in service during the year.

b) Number of such workers in respect of whom wages in lieu of leave were paid.

Safety Officer

18 a) Number of Safety Officer required to be Appointed as per rule notified u/s 45B.

b) Number of Safety Officer already appointed

Ambulance Room

19 Is there an ambulance room provided in the Factory as required u/s 45?

Canteen

20. a) Is there a canteen in the factory as Required u/s 46?

b) Is the Canteen provided managed

i) Departmentally or

ii) Through a contractor ?

Shelter or rest room and Lunch room

21.a) Are there adequate and suitable shelter Or rest rooms provided in the factory as Required under section 47?

b) Are there adequate and suitable Lunch rooms provided in the Factory as required u/s 47?

Creche

22. Is there crèche provided in the factory as required u/s 48?

23. a) Number of Welfare Officer to be appointed as required by rule notifies u/s 49

b) Number of Welfare Officers appointed

24. a) Total number of accident

i) Fatal

ii) Non-Fatal

b) Accidents in which workers returned to work during the year to which the return relates.

i) Accidents (workers injured) occurring during the year in which injured worker returned to work during the same year.

aa) Number of Accident

bb) Mondays lost due to accident

ii) Accidents (workers injured) occurring in the previous year in which injured worker returned to work during the year in which return relates.

aa) Number of Accident

bb) Mondays lost due to accident

iii) Accidents (workers injured) occurring during the year in which injured worker did not return to work during the year to which the return relates.

aa) Number of Accident

bb) Mondays lost due to accident

Certified that the information furnished above is to the best of my knowledge and belief, correct.

Date :-

Signature of Manager